

Key Dates

Event	Start Date	End Date	Additional Description
Declaration	15/01/2024	31/01/2024	Centres to complete, sign and return the VTQ Action Plan Declaration Form.
Term time checkpoint	15/04/2024	30/04/2024	Centres to identify learners who intend to use their qualification for progression to higher education.
Latest date for external assessments to be completed	01/09/2023	21/06/2024	All assessments are on demand and can be taken at any point within the year. Please note although all assessments are available on demand this is the last date these can be completed for those progressing to HE.
Latest date for internal assessments to be completed	01/09/2023	21/06/2024	All assessments are on demand and can be taken at any point within the year. Please note although all assessments are available on demand this is the last date these can be completed for those progressing to HE.
Qualification claim date	01/09/2023	21/06/2024	Once all assessments are complete and the centre has carried out their summative IV sampling. Centres should claim certification via Parnassus.
Deadline for submission of evidence for quality assurance	01/09/2023	05/07/2024	The external verifier will confirm which learner files are required for sampling. Centres must submit the requested evidence and associated IV sampling.
Latest date by which external quality assurance must be completed	01/09/2023	26/07/2024	The external verifier will complete the summative sampling of learner evidence and where this meets the qualification requirements, authorise certification.
Latest date by which certificates will be released to centres	01/09/2023	09/08/2024	Certificates generated by Active IQ and sent to nominated centre contact.